

# Hillsdale Community Schools Board of Education

## REGULAR BOARD OF EDUCATION MEETING

September 19, 2022

### I. Call to Order

President Hoffman called the meeting to order at 6:00 p.m. which was held in the band room at Davis Middle School.

### II. Pledge of Allegiance

### III. Recognition of Guests

Christine Kratzer, Willis & Jurasek, P.C., presented the annual audit report to the board.

### Members Present

Nicole Hoffman  
Kathy Petersen  
Jim Bowen  
Kelly LoPresto  
Leslie Bennett-Granata  
Rebecca Portteus

### Members Absent

Eric Moore

### Administration Present

Shawn Vondra, Superintendent  
Jeremy LaFollette, Maintenance Director  
Laura Call, Food Service Director  
David Pratt, Student Services/ Athletic Director  
Barbara Wheeler, Davis Middle School Principal  
Laurie VanOrman, Gier School Principal  
Allison Wirick, Bailey Early Childhood Director  
Josh Perrin, Hillsdale High School Principal  
Patty Knapp, Business Manager

### Guests

Rebecca LaFollette	Jill Brockmann	Megan Brockmann
Mike Brockmann	Joanie Peck	Christine Kratzer
Emily Sober		

### IV. Consent Agenda

Moved by Petersen supported by Bowen to approve the consent agenda as presented

- A. Approval of Minutes -  
August 8, 2022 – regular board meeting

### Finance

- B-1 Treasurer's Receipts  
Treasurer's receipts for August 2022 are as follows:

General Fund	\$ 380,100.96
Building & Site	\$ 69,951.34
Food Service	\$ 2,486.87
Activity	\$ 11,810.86

**B-2 Bills Payable**

Expenditures for August 2022 are as follows:

General Fund	\$ 1,150,920.38
Building & Site	\$ 89,256.56
Food Service	\$ 52,277.09
Activity	\$ 12,951.02

6 Ayes 0 Nays Motion passed.

**V. Communications**

- A. Written: NA
- B. Public: NA

**VI. Information & Proposals from Board, Superintendent & Staff**

- A. Committee Reports  
N/A

B. Superintendent's Report

- Building Presentation by Principal Wheeler – Mini Hornet Power
- Charrisse Fox – DMS EA – FMLA – 8/23-8/30
- Jessica Elliott – BECC Secretary – resignation 8/26
- Shelley Ellis – GSRP Director/Teacher – resignation 8/10
- Phil Marvin – Gier teacher – 2 yr. intend to retire notice – 6/30/2024
- Brad Felix – HHS teacher – 2 yr. intend to retire notice – 6/30/2024
- Kirk Putnam – DMS teacher – 2 yr. intend to retire notice – 6/30/2024

Staffing Needs

- o Preschool Teacher (2)
- o DMS Part-time Instructional Coach
- o HHS Business Teacher (2)
- o HHS Part-time Instructional Coach
- o Special Education Teacher (3)
- o District Director of Virtual Learning
- o District Bus Driver (2)
- Resolution Opposing “Let MI Kids Learn” voucher initiatives
- SET SEG Net Asset Return of \$6,556.00
- Update on proceedings with Bus/Vehicle accident – Mediation session scheduled for 9/22 @ 10 AM. The SETSEG claims manager will conduct the negotiations on behalf of the District as they do provide our coverage. (FYI – this mediation is a non-binding process, the objective is to resolve the matter.)

- School Board Election Update – Maggi Monroe has completed the filing process as a “write-in candidate” for the November 8 election. Patrick Flannery and Dan LaRue will be the names listed on the election ballot.
- Creation of Ad-hoc Board Committee for Contract Negotiations – up to three (3) BOE members to assist Superintendent with CBA negotiations. The expected timeline is January – June 2023.
- Update on School Building PA/Alert Systems
- HHS: After experience using the system, additional speaker units are needed to improve coverage. The added cost will be \$9,194.51 for equipment and there will be a TBA added cost for installation of these devices.
- DMS: Equipment purchase authorized. Installation schedule will be determined when equipment arrives on site.

## VII. Old/New Business

### A. Personnel

1. Heather Grigsby – Behavior Interventionist - Horizon  
 Moved by Petersen supported by Portteus to hire Heather Grigsby as a behavior interventionist.  

6 Ayes 0 Nays Motion passed
2. Kayla Center – 5<sup>th</sup> grade Teacher  
 Moved by Bowen supported by LoPresto to hire Kayla Center as a teacher.  

6 Ayes 0 Nays Motion passed
3. Megan Miller – GSRP Teacher  
 Moved by Petersen supported by Bennett-Granata to hire Megan Miller as a Great Start Readiness Program teacher.  

6 Ayes 0 Nays Motion passed
4. Susan VanCamp – Food Service – 5 hour  
 Moved by Bowen supported by Portteus to hire Susan Van Camp as a five hour food service position.  

6 Ayes 0 Nays Motion passed
5. Emily Sober – GSRP Child Care Aide  
 Moved by Bowen supported by Portteus to hire Emily Sober as a GSRP child care aide.  

6 Ayes 0 Nays Motion passed
6. Stephanie Steiner – 3<sup>rd</sup> grade Teacher  
 Moved by Petersen supported by Bowen to hire Stephanie Steiner as a teacher.  

6 Ayes 0 Nays Motion passed
7. Amber Alexander – District Nurse  
 Moved by Bowen supported by Petersen to hire Amber Alexander as the district nurse.  

6 Ayes 0 Nays Motion passed

8. Jill Brockmann – Bailey Secretary

Moved by Petersen supported by Portteus to hire Jill Brockmann as a secretary.

6 Ayes 0 Nays Motion passed

B. Board Affairs

1. MASB 2022 Delegate Assembly

Moved by Bowen supported by Bennett-Granata to designate N. Hoffman as the official MASB voting delegate and K. Petersen as the alternate voting delegate.

6 Ayes 0 Nays Motion passed

2. TFF, Inc. Donation

Moved by Bowen supported by Portteus to accept \$1,605.00 from TFF, Inc. for girls' soccer uniforms.

6 Ayes 0 Nays Motion passed

3. Richard Eckert, Jr. – DMS Robotics Donation

Moved by Petersen supported by Bennett-Granata to accept \$1,000.00 from Richard Eckert, Jr. for DMS robotics.

6 Ayes 0 Nays Motion passed

4. Women in Sports Leadership Conference

Moved by Bowen supported by LoPresto to approve the Leadership Conference Overnight Student trip as presented.

6 Ayes 0 Nays Motion passed

5. HHS Athletic Booster Club Donation

Moved by Petersen supported by Portteus to accept \$945.24 donation from HHS Athletic Booster Club for the Women in Sports Leadership Conference.

6 Ayes 0 Nays Motion passed

6. HHS School Yard Habitat Agreement – USFWS

Moved by Bowen supported by Bennett-Granata to partner with US Fish and Wildlife Service to restore habitat for the benefit of the Monarch butterfly and other pollinator insects on HHS school property.

6 Ayes 0 Nays Motion passed

7. BPA Purse Bingo Michigan License

Moved by Petersen supported by Portteus to approve the Special Bingo License Application for the BPA Purse Bingo.

6 Ayes 0 Nays Motion passed

8. Adrian Mechanical – Change Order #1

Moved by Bennett-Granata supported by Bowen to approve the change order #1 from Adrian Mechanical as presented.

6 Ayes 0 Nays Motion passed

9. Board of Education – Strategic Plan  
Moved by Bowen supported by Petersen to adopt the 2022 – 2023 Strategic Plan as presented.

6 Ayes 0 Nays Motion passed

### **VIII. Addenda**

A. Public Comment: NA

B. Board Member Comment:

Bennett-Granata expressed her appreciation to the administrative team for a clean audit. Portteus thanked all of the staff involved in making the Mini Hornet Power program successful.

Bowen acknowledged the administrators for the extra hours worked to conduct the interviews necessary to meet our staffing needs for this school year.

C. Moved by Petersen supported by Bowen to go into closed session at 6:45 for the Supt. Evaluation (in accordance with Section 8 (2) of OMA for Periodic Personnel Evaluations)

6 Ayes 0 Nays Motion passed

The Board returned to Open Session at 8:13 p.m.

### **XI. ADJOURNMENT**

President Hoffman adjourned the meeting at 8:14 p.m.



Jim Bowen, Secretary  
Hillsdale Board of Education  
PHK 9/202022