

# Hillsdale Community Schools Board of Education

## REGULAR BOARD OF EDUCATION MEETING January 20, 2020

### I. Call to Order

President Hoffman called the meeting to order at 6:03 p.m. which was held in the Hillsdale High School library.

### II. Pledge of Allegiance

III. Recognition of Guests – Coach Lemerand and 1<sup>st</sup> team Academic All State football team

### Members Present

Nicole Hoffman  
Jim Bowen  
Kathy Petersen  
Kelly LoPresto  
Leslie Bennett-Granata  
Rebecca Portteus

### Members Absent

Eric Moore

### Administration Present

Shawn Vondra, Superintendent  
Laurie VanOrman, Gier Principal  
Barbara Wheeler, Davis Principal  
Amy Goldsmith, High School Principal  
David Pratt, Athletic Director  
Chuck Sigler, Transportation Director

### Guests

Jean Michael	Sarena Hammel	Keith Rushing
Marc Lemerand	Stephanie Frost	

### IV. Board Organization

#### A. Election of Temporary Chair

Moved by Petersen, supported by LoPresto to elect Nicole Hoffman to the position of Temporary Chair on the Hillsdale Community Schools' Board of Education for 2020.

6 Ayes      0 Nays      Motion passed

#### B. Election of Officers

##### 1. President/Vice President/Secretary/Treasurer

Moved by Petersen, supported by Bennett-Granata to elect Nicole Hoffman to the position of Board President, Kathy Petersen to the position of Board Vice President, Jim Bowen to the position of Board Secretary and Kelly LoPresto to the position of Board Treasurer on the Hillsdale Community Schools' Board of Education for 2020.

6 Ayes      0 Nays      Motion passed

C. Presidential Appointments

Moved by Petersen supported by Bowen to approve the Presidential Committee Appointments as noted in the hand out.

6 Ayes      0 Nays      Motion passed

D. Designation of Administrator for Public Records

Moved by Petersen supported by LoPresto that the Superintendent of Hillsdale Community Schools be designated as the District's Administrator for Public Records Disclosure and Freedom of Information Act request for 2020.

6 Ayes      0 Nays      Motion passed

E. Designation of Section 504 Coordinator

Moved by Bowen supported by Petersen that Laurie VanOrman be designated as the District's Section 504 Coordinator for 2020.

6 Ayes      0 Nays      Motion passed

F. Regular Board Meeting Dates & Locations

Moved by Bowen supported by Petersen that regular meetings of the Hillsdale Community Schools Board of Education be held according to the attached schedule noting the time and location of each regular meeting (copy attached to official minutes).

6 Ayes      0 Nays      Motion passed

G. Retention of Legal Counsel

Moved by Petersen supported by Porteus to extend the retainer relationship with Thrun Law Firm, P.C., as district legal counsel for one year upon its anniversary date (December 31, 2019). The retainer fee paid in January 2020 will be \$2,400.00. Further moved, that other legal counsel may be retained for specific purposes as may be needed from time to time.

6 Ayes      0 Nays      Motion passed

H. Depositories and Banking Resolutions

Moved by Petersen supported by LoPresto that the following financial transactions are authorized for 2020:

1. County National Bank be designated as depository for the following funds:

- General Fund
- Food Service Fund
- Building & Site Fund
- Payroll Account
- Activity Account
- Athletic Account

2. The President and Treasurer shall be authorized to sign the following checks on behalf of the Board of Education as bills become due and payable:

- General Fund
- Food Service Fund

Building & Site Fund  
Payroll Account  
Activity Account  
Athletic Account

3. The Superintendent or designee is authorized to transfer funds, including electronic transfer, from savings to checking accounts, checking to savings and checking to checking for the following funds:

General Fund  
Payroll  
Food Service Fund  
Building & Site Fund  
Activity Funds  
Athletic Fund

4. The Superintendent or designee shall be authorized to make investments of available monies from the funds in the District in compliance with Policy 6144. This includes the authorization of the Business Manager as the Electronic Transfer Officer (ETO).
5. The following may be used as school depositories for investments for 2020:

Hillsdale County National Bank  
Fifth Third Bank  
Southern Michigan Bank & Trust  
Flagstar Bank  
Chemical Community Bank  
First Federal Bank  
American 1 Federal Credit Union  
Community Choice Credit Union

6 Ayes      0 Nays      Motion passed

## **V. Consent Agenda**

Moved by Petersen, supported by Bowen to approve the consent agenda as presented

- A. Approval of Minutes - December 16, 2019 – regular board meeting

### **B. Finance**

#### **B1. Treasurer's Receipts**

##### **1. Treasurer's Receipts**

Treasurer's receipts for December 2019 are as follows:

General Fund	\$ 1,651,009.11
Building & Site	\$ 36,751.31
Food Service	\$ 84,836.99

##### **2. Bills Payable**

Expenditures for December 2019 are as follows:

General Fund	\$ 1,066,561.10
Building & Site	\$ 16,776.76
Food Service	\$ 71,238.86

##### **3. Bills under Separate Action**

None

6 Ayes      0 Nays      Motion passed

## **VI. Communications**

- A. Written: State of MI – Dept. of Ed. – fiscal audit, received and accepted last August
- B. Public: Stephanie Frost – bus incidents

## **VII. Information & Proposals from Board, Superintendent & Staff**

### **A. Committee Reports –**

Building & Site 1/10/2020

### **B. Superintendent's Report**

- School Board Appreciation Month
- Rachel Hibbard – FMLA 1/28 – 6 weeks
- Kristin Townsend – Warren - FMLA – intermittent as needed
- Janet Kies – FMLA 12/24/19-2/6/20
- Eric Macey – DMS Teacher – resignation 1/17
- MT Engineering - \$250 Silver Partner Robotics Donation
- Hoop Lawn & Snow - \$250 Silver Partner Robotics Donation
- Owen & Judy Gleis - \$100 Bronze Partner Robotics Donation
- MTI Precision Gage - \$250 Silver Partner Robotics Donation
- HCS Education Foundation- \$239 Hornet Backdrop Grant Donation
- Hornet BPA Results from Regional Competition
- Thrun Policy Manual Option
- Professional Services for the District's Annual Audit
- LCAA Scholar- Athlete Awards: HHS Seniors

### **Calendar Reminders**

- January 24 - Winter Homecoming Events
- February 1 – Athletic Booster Raffle
- February 8 – Daddy / Daughter Dance
- February 11 – Parent/Teacher Conferences
- February 13 – ½ day students, K-8 PT Conf
- February 14 & 17 – No School (4 day weekend for students)
- March 13, 14, 15 – Artrageous Weekend
- March 20 – ½ Day of School for Students (Last day of 3<sup>rd</sup> Qtr.)
- March 27 – ½ Day of School for Students (Spring Break begins)
- March 30 – April 3 – Spring Break

## **VIII. Old/New Business**

### **A. Board Affairs**

#### **1. Schools of Choice Participation**

Moved by Bennett-Granata supported by Petersen authorizing Hillsdale Community Schools as a Schools of Choice participant in section 105 and section 105C.

6 Ayes      0 Nays      Motion passed

#### **2. Travel & Reimbursement Rates**

Moved by Petersen supported by Bowen to approve the travel and reimbursement rates as presented.

6 Ayes 0 Nays Motion passed

3. Michigan Rebuild & Automation -\$1,000 Robotics Donation

Moved by Bowen supported by LoPresto to accept \$1,000 from Michigan Rebuild & Automation for the Hornet Robotics Club.

6 Ayes 0 Nays Motion passed

4. Jesco Industries, Inc. - \$500 Robotics Donation

Moved by LoPresto supported by Petersen to accept \$500 from Jesco Industries, Inc. for the Hornet Robotics Club.

6 Ayes 0 Nays Motion passed

5. HCCF – McKinney-Vento Grant - \$5,800

Moved by Petersen supported by Portteus to accept \$5,800 from HCCF for McKinney-Vento.

6 Ayes 0 Nays Motion passed

6. HCCF – HCS Education Foundation - \$500 Donation – HHS

Moved by LoPresto supported by Portteus to accept \$500 from HCCF for Principles of Food Equipment.

6 Ayes 0 Nays Motion passed

7. HHS Athletic Booster Club Donation - \$5,034

Moved by Petersen supported by Portteus to accept \$5,034 from HHS Athletic Booster Club.

6 Ayes 0 Nays Motion passed

8. City of Hillsdale EDC - \$1,000 BPA Donation

Moved by Bennett-Granata supported by Portteus to accept \$1,000 from the City of Hillsdale EDC for the BPA.

6 Ayes 0 Nays Motion passed

9. HHS Pole Vault/ Cover Purchase

Moved by Petersen supported by Portteus to approve the purchase of a pole vault and cover from BSN Sports at a cost of \$12,880.00

6 Ayes 0 Nays Motion passed

10. DMS Classroom Sets Purchase

Moved by Petersen supported by LoPresto to approve the purchase of classroom furniture from Dew-El Corporation at a cost of \$37,030.00

6 Ayes 0 Nays Motion passed

11. Hillsdale Co. Chamber of Commerce Membership

Moved by LoPresto supported by Petersen to approve the Hillsdale County Chamber of Commerce basic membership at a cost of \$195.00.

6 Ayes      0 Nays Motion passed

12. Gier – Asbestos Removal Project

Moved by Petersen supported by Bennett-Granata to approve the bid to Quality Environmental Services in the amount of \$23,340.00.

6 Ayes      0 Nays Motion passed

B. Personnel

1. Sarena Hammel – Gier Title I Intervention Teacher

Moved by Petersen supported by Bowen to hire Sarena Hammel as a Gier Title I Intervention Teacher.

6 Ayes      0 Nays Motion passed

IX. Addenda

A. Public Comment – Keith Rushing thanked the Board for all their hours and dedication to the school. He also gave a band activity update.

B. Board Member Comment - none

XI. Adjournment

President Hoffman adjourned the meeting at 6:58 p.m.



Jim Bowen, Secretary  
Hillsdale Board of Education  
JMM 1/22/20

**HILLSDALE COMMUNITY SCHOOLS BOARD OF EDUCATION**  
**30 S. Norwood Ave., Hillsdale, MI 49242**  
**(517) 437-4401**

**SCHEDULE OF REGULAR BOARD OF EDUCATION MEETINGS**  
**2020**

January 20, 2020	Hillsdale High School – library 30 Norwood Ave.	6:00 P.M.
*February 24, 2020	Hillsdale High School - library 30 Norwood Ave.	6:00 P.M.
March 16, 2020	Bailey Early Childhood Center 59 S. Manning St. – Media Center	6:00 P.M.
April 20, 2020	Hillsdale High School - library	6:00 P.M.
May 18, 2020	Hillsdale High School - library	6:00 P.M.
*June 29, 2020	Annual Budget Hearing Hillsdale High School - library	5:30 P.M.
*June 29, 2020	Hillsdale High School - library	6:00 P.M.
July 20, 2020	Hillsdale High School - library	6:00 P.M.
*August 10, 2020	Hillsdale High School - library	6:00 P.M.
September 21, 2020	Davis Middle School 30 N. West. St. band room	6:00 P.M.
October 19, 2020	Hillsdale High School - library	6:00 P.M.
November 16, 2020	Gier Elementary School 175 Spring St. gymnasium	6:00 P.M.
December 21, 2020	Hillsdale High School - library	6:00 P.M.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the meeting or hearing, please contact the Superintendent's office at 517-437-4401 at least one week prior to the meeting or as soon as possible.