

HILLSDALE COMMUNITY SCHOOLS  
Office of the Superintendent

MEMO TO: All interested applicants  
FROM: Shawn Vondra, Superintendent  
DATE: May 7, 2021  
RE: Open Position

The Hillsdale Community School District is seeking qualified applicants for the following position for the 2021-2022 school year:

**Business/ Accounting / CTE Teacher**

Plan, prepare, monitor, evaluate and implement an appropriate instructional program, a quality competency-based Business and Technology and/or Accounting CTE (Career and Technical Education) Business and Technology Program in a secondary learning environment leading to the development of student skills sufficient to qualify for entry-level employment and/or post-secondary education using effective instruction with all students.

Qualifications: Valid Michigan Teaching Certificate. Must be highly qualified in accordance with Federal and State requirements. Professional CTE certificate in Secretarial Programs or Business Administration Management and Operations; Teaching endorsement GX and/or VB preferred.

Interested applicants should send letter of application to Amy Goldsmith, Hillsdale High School Principal, Hillsdale Community Schools, 30 S. Norwood Ave., Hillsdale, MI 49242

[amy.goldsmith@hillsdaleschools.org](mailto:amy.goldsmith@hillsdaleschools.org)

Application deadline: until filled

**PLEASE POST**

E.O.E.