## ADMINISTRATIVE APPLICATION HILLSDALE COMMUNITY SCHOOLS 30 South Norwood Avenue Hillsdale, Michigan 49242 (517) 437-4401 (517) 439-4194 (Fax)

I. Please forward your completed application to:

Superintendent's Office Hillsdale Community Schools 30 South Norwood Avenue Hillsdale, Michigan 49242

II. Please enclose your resume, and add or attach any additional supportive materials with your application.

III. Please request your college or university placement office to forward up-to-date credentials.

## PERSONAL INFORMATION

Name:					
	Last	First	Mide	dle	Date
Address:					
	Street	City	State	Zip	Telephone
Present Pos	ition:				_Since
Business Ad	ldress:				
	Street	City	State	Zip	Telephone
Type of Orga	anization				_Annual Budget
Student Enro	ollment	Nun	nber of people re	sponsible to you	
When would	you be available?_				
Are you eligi	ble for certification i	n Michigan?			
Where would	d you like to be cont				
		A	ddress		Telephone

## **PROFESSIONAL PREPARATION:**

INSTITUTION NAME & ADDRESS	DEGREE	DATES ATTENDED	DATE RECEIVED DEGREE	MAJOR/ MINOR

## **EMPLOYMENT HISTORY**

Please list all full time experience, both within and outside the field of education, in reverse chronological order.

NAME & ADDRESS	POSITION	FROM/TO	NUMBER OF STUDENTS	SALARY	REASON FOR LEAVING
PECIAL ACHIEVEMENTS: (Publica	tions, fellowships hel	d, honors, involven	nent in professional c	rganizations, cor	nsulting community honor
EFERENCES: (Please list the name					
Name F	Position	Present Addres	SS	Telephone	
VITATION TO BECOME A CANDID	ATE WAS RECEIVE	D FROM			
SPECIAL NOTES: (Use attachment if	necessary)				
SPECIAL NOTES: (Use attachment if Please comment on the most significant	necessary) nt contributions you fe	eel you have made	in your present posit	ion:	
SPECIAL NOTES: (Use attachment if Please comment on the most significant Please indicate what you consider to b	necessary) nt contributions you fe	eel you have made	in your present posit	ion:	
SPECIAL NOTES: (Use attachment if Please comment on the most significant Please indicate what you consider to b	necessary) nt contributions you fe	eel you have made	in your present posit	ion:	
SPECIAL NOTES: (Use attachment if   Please comment on the most significant   Please indicate what you consider to b   Community Schools:	necessary) nt contributions you fe	eel you have made	in your present posit	ion: u to perform as a	n administrator of the Hill
SPECIAL NOTES: (Use attachment if Please comment on the most significant Please indicate what you consider to b Community Schools: Have you ever been convicted of (or pl f yes, please give details:	necessary) nt contributions you for e your most importar eaded no contest to)	a felony or misder	in your present posit	ion: u to perform as a ninor traffic viola	n administrator of the Hill
INVITATION TO BECOME A CANDID   SPECIAL NOTES: (Use attachment if   Please comment on the most significant   Please indicate what you consider to b   Community Schools:   Have you ever been convicted of (or pl   fyes, please give details:   Are you presently under arrest for a pe   if yes, please give details:   I desire an annual income of \$	necessary) nt contributions you for e your most importar eaded no contest to) anding felony charge?	a felony or misder	in your present posit	ion: I to perform as a ninor traffic viola	n administrator of the Hill

Signature

Date

It is the policy of Hillsdale Community Schools not to discriminate on the basis of race, color, religion, national origin or ancestry, age, sex, height, weight, marital status, or handicap in its educational program, activities, or employment.